

AUTO INDUSTRY CERTIFICATE IN PURCHASING AND SUPPLY CHAIN MANAGEMENT APPLICATION

ATTENDEE INFORMATION

| | |
|------------------|------------------------------|
| Name: | Title: |
| Company: | Parent Corporation/Division: |
| Address: | |
| City: | State/Province: |
| Zip/Postal Code: | Country: |
| E-mail: | |
| Phone: | Fax: |

BILLING INFORMATION (IF DIFFERENT FROM ABOVE)

| | |
|------------------|------------------------------|
| Name: | Title: |
| Company: | Parent Corporation/Division: |
| Address: | |
| City: | State/Province: |
| Zip/Postal Code: | Country: |
| E-mail: | |
| Phone: | Fax: |

MEMBERSHIP

Are you an AIAG Member? YES NO Would you like to receive membership information? YES NO

PAYMENT INFORMATION

Check #*, Money Order #*, or Purchase Order #*:

AIAG accepts Visa, MasterCard and American Express Credit Cards: For your safety we ask that you do not provide your credit card details to us on this training registration form. Instead, please provide a contact persons name and phone number where we can call you to obtain credit card information for this order. Your registration will not be processed until we are able to reach you to obtain credit card details. ***International customers placing credit card orders for training please place your order online (www.aiag.org)***

Contact Name: Phone:

*Make check or money order payable in U.S. funds to AIAG. Mail or fax copy of completed P.O. with registration.

REGISTRATION INFORMATION

Phone: Call 248 358-3003

Email: Email completed registration form to trainingcontact@aiag.org

Fax: Fax completed registration form to 248 799-7995.

Mail: Send completed registration with check or money order (payable in U.S. funds), purchase order or credit card to:

Automotive Industry Action Group
P.O. Box 633719
Cincinnati, OH 45263-3719

* If registering by mail, the registration must be received no later than 15 days prior to the scheduled class date.

Please read the following information before submitting your registration

- AIAG reserves the right to cancel any class due to low enrollment and/or other circumstances beyond the control of AIAG. In the event that a class is cancelled, all registered attendees will be notified no less than 10 business days before the scheduled class date. AIAG is not responsible for airfare, lodging or other related expenses incurred on behalf of class registrants.
- AIAG is unable to reserve seats without payment. Full payment or an approved P.O. must be submitted with your registration.
- Please use one registration form per person. Make copies of this form for additional attendees.
- **CANCELLATION POLICY:** Requests for cancellations or transfers must be submitted in writing and faxed to 248 799-7995 or emailed to trainingcontact@aiag.org. Registrations cancelled 11 or more business days prior to the course date will receive a refund for the amount of the class minus an administrative fee. Administrative fees are printed on the course confirmation letter or can be obtained by contacting the Customer Service Department. Registrations cancelled less than 11 business days prior to the course date, as well as registrants who do not attend their scheduled course, will forfeit the full registration fee. One transfer request is allowed and must be received at least 5 business days prior to the course date. Substitutions are permitted at any time.
- AIAG complies with required Office of Foreign Asset Control (OFAC) regulations.