Contractors are reminded to review all of the information that has been provided to them. Numerous rules, policies, forms and documentation are required for this project! The following is a brief overview of items that must be submitted as well as some other information that you may find of value before you start the project.

Every effort has been made to make this list as complete as possible, however it may not be all inclusive, and you may be asked to submit other documentation.

Highlighted items must be submitted prior to the start of your work to allow for safety review

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| **Contractor:** |       |

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|  | **Items Required (Prior to the Start of work)** | **Turn in By** | **Discussed** | **No** | **Yes** | **N/A** | **Date Submitted** |
| 1. | Site Specific Safety Plan | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 2. | Detailed PTP’s – List steps to complete the task, the hazards associated with those steps and corrective measures to negate the hazards.  | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 3. | SDSs for ALL chemicals to be brought on site. | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 4. | First aid / CPR certifications for on-site personnel (at least one per shift) | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 5. | Fall Protection Work Plan (Work requiring fall protection will be suspended if not submitted) | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 6. | Competent Person - Designated Site Safety Contact Form  | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 7. | OSHA 30 certification for Designated Site Safety Contact. | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 8 | Evidence of Third-Party “Negative” 10-Panel Substance Screening for all Site Employees current within 30 Days of proposed project start | Prior to any Work | [ ]  | [ ]  | [ ]  | [ ]  |       |

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|  | **Items Required (Prior to the Start of crane work)** | **Turn in By** | **Discussed** | **No** | **Yes** | **N/A** | **Date Submitted** |
| 8. | Annual OSHA crane certification inspection for ALL cranes brought on site. | As Required Prior to any crane work. | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 9. | Current NCCCO (Crane Operator) certification documentation or card.  | As Required Prior to any crane work. | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 10. | Signal person certifications | As Required Prior to any crane work. | [ ]  | [ ]  | [ ]  | [ ]  |       |

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|  | **Items Required (Prior to the Start of AWP work)** | **Turn in By** | **Discussed** | **No** | **Yes** | **N/A** | **Date Submitted** |
| 11. | Aerial / scissors lift training certifications for all lift operators | As Required | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 12. | Aerial / scissors lift training certifications for all lift ground personnel. | As Required | [ ]  | [ ]  | [ ]  | [ ]  |       |
| 13. | Aerial Work Platform Inspection approval by Safety Manager. | As Required | [ ]  | [ ]  | [ ]  | [ ]  |       |

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|  | **Items Required (Prior to the Start of forklift / telehandler work)** | **Turn in By** | **Discussed** | **No** | **Yes** | **N/A** | **Date Submitted** |
| 14. | Forklift training certification for all forklift operators. | As Required | [ ]  | [ ]  | [ ]  | [ ]  |       |

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| **Safety Documentation Turn-in Requirements** |
| * *Daily Task Analysis / Safe Work Permit – Must be turned in at the end of each shift.*
* *Contractor Daily Safety Report – Must be turned in at the end of each shift.*
* *Equipment Inspections (AWP Inspections, Crane Inspections, etcetera) – Must be turned in weekly.*
* *Any LOTO Forms – Must be turned in as used.*
* *Any Permits (e.g., Grating removal, roof access, confined space) – Shall be turned in at completion of work or expiration of the permit.*
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| ***HOUSEKEEPING***1. The subcontractor shall conduct daily cleaning to keep the working area free from accumulation of trash and construction debris.
2. The subcontractor shall provide one (1) laborer for every fifteen (15) employees that are brought on to site.

It is your responsibility to keep your areas clean; you will be warned verbally one time to clean your area if housekeeping slips. If you do not clean your area within the allotted time you are given in your warning       will proceed in one of two ways. If it gets to this point written documentation shall be performed.1. We will secure all work your company is conducting with the exception of house keeping.
2. We will have our laborers clean your area and your company will be back charged.

***SAFETY***1. Participate in the Contractor safety program by establishing a single point of contact for safety related items. The safety representative’s sole function is safety management of the subcontractor’s employees and work activities and must have full jurisdiction to do what is necessary to ensure safety compliance.
2. If there are nineteen (19) or fewer employees, the supervisor can fill this position given that they are OSHA 30 qualified.
3. The sub-contractor shall provide a full-time dedicated safety representative when subcontractor reaches twenty (20) or more employees on the project.
4. For each additional thirty (30) employees, after the initial twenty (20), the subcontractor shall provide and additional dedicated safety representative.

If there are any questions please contact:     Project Safety Manager     Project:      Location:      Company:      .Division:      Address:      Mobile: +1     Email     @durrusa.comEmail:      @     .com |